How to Assign CPT codes to AutoText in Powerscribe

1. Open or create the AutoText you wish to assign a CPT code(s) to.



itoText Manager								
	\checkmark	:	9	Name	Modality	Anatomy	▲	EVAN
Browse		:		chest xray two view	Radiography	Heart		
				OB ultrasound				
Owner: Thornton, Annamarie				OB US 2TM Melendres				HISTC
Name:				OB US NT			Double	
				OB US Second Lamba	-		click to	TECH
Text:				ultrasound abdomen	-		chek to	
				Ultrasound aorta			ореп	
Modality: All				Ultrasound carotid				
				ultrasound generic				
Anatomy: All				Ultrasound mesenteric duplex				FINDI
Procedure: All				Ultrasound pelvic				
· · · · · · · · · · · · · · · · · · ·				Ultrasound pelvic 2				Liver
🗙 <u>Reset Filters</u> 💽 <u>Browse</u>				Ultrasound post TIPS				Liver.
				ultrasound post venacure				liviain p
				Ultrasound pseudoaneursym				Comm
				Ultrasound pseudoaneursym 2				Gallbla
				Ultrasound pseudoaneursym none			•	Splage

2. Click on Categories.

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	<u>F</u> ile	<u>E</u> dit	<u>V</u> iew	<u>I</u> nsert	For <u>m</u> at	<u>T</u> ools	Speech	<u>H</u> elp				
	۲C	lose			à, 🖾 F	ill-in Mer		Categories	DI		Merge	: Field
	в	I	U Abc	ã			: E 4	: # ļ	1	▶II	M	44
	Nam	ne:	chest	oray two y	view							

3. Select the Modality, then the Anatomy.

earch Procedure Codes	Matching Procedure	Codes:		
	Code	† Description		
Search	70030	RADIOGRAPH EYE	FOR DETECTION OF F	OREIGN E
	70100P13	RADIOGRAPH MAN	DIBLE PARTIAL LESS	THAN 4 VI
anna Dara dura Cada a	70110C4	X-RAY MANDIBLE C	OMPLETE MINIMUM 4	4 VIEWS
rowse Procedure Codes	70120	X-RAY MASTOIDS L	ESS THAN 3 VIEWS F	ER SIDE
Iodality:	70130	X-RAY MASTOIDS C	OMPLETE MINIMUM	3 VIEWS P
	70134	X-RAY INTERNAL A	UDITORY CANAL COM	IPLETE
	70140	X-RAY FACIAL BONE	ES LESS THAN 3 VIEV	VS
⊡ Mammography	70150	RADIOGRAPH FACI	AL BONES COMPLETE	E MINIMUM
🗖 MEG	70160	X-RAY NASAL BONE	ES COMPLETE MINIM	JM 3 VIEW
i mR	70190	X-RAY OPTIC FORA	MINA	
	70200	X-RAY ORBITS COM	IPLETE MINIMUM 4 VI	EWS
	•			Ð
			Add	Add All
	Assigned to AutoTex	t: chest xray two view		
	Code	† Description		
inatomy:				
Abdomen & Pelvis				
Extremity				
🕀 🗖 Head & Neck				
🗄 🗖 Other				
⊡ · □ Spine				
Whole Body			~ 1	
			Clear	Clear All

4. A list of procedure codes with their descriptions will appear to the right.

Code	Description
71010	RADIOGRAPH CHEST 1 VIEW
71020	RADIOGRAPH CHEST 2 VIEWS
71021	RADIOGRAPH CHEST 2 VIEWS WITH APICAL LORD
71030	RADIOGRAPH CHEST MINIMUM 4 VIEWS
73000L	RADIOGRAPH CLAVICAL COMPLETE LEFT
73000R	RADIOGRAPH CLAVICAL COMPLETE RIGHT
71111	RADIOGRAPH RIBS BILATERAL INCLUDING POSTE
71100L	RADIOGRAPH RIBS UNILATERAL LEFT 2 VIEWS
71101L	RADIOGRAPH RIBS UNILATERAL LEFT INCLUDING
71101R	RADIOGRAPH RIBS UNILATERAL RIGHT INCLUDIN
71023	X-RAY CHEST 2 VIEWS WITH FLUOROSCOPY
•	

5. Select one or to select more than one use the Ctrl button and click on additional codes. Then click Add.

Cole	Description
7309 15	RADIOGRAPH FOREARM RIGHT 2 VIEWS
73120L	RADIOGRAPH HAND LEFT 2 VIEWS
73130L	RADIOGRAPH HAND LEFT MINIMUM 3 VIEWS
73120R	RADIOGRAPH HAND RIGHT 2 VIEWS
73130R	RADIOGRAPH HAND RIGHT MINIMUM 3 VIEWS
7351ur	RADIOGRAPH HIP COMPLETE LEFT 2 VIEWS
73F JUR	RADIOGRAPH HIP COMPLETE RIGHT 2 VIEWS
/3540	RADIOGRAPH HIPS AND PELVIS MINIMUM 2 VIEWS
W7350072170	RADIOGRAPH HIPS BILATERAL 1 VIEW EACH AND
73520	RADIOGRAPH HIPS BILATERAL MINIMUM 2 VIEWS
73060R	RADIOGRAPH HUMERUS RIGHT MINIMUM 2 VIEW

6. The procedures selected will appear in the Assigned to AutoText box below. If you added one by mistake click on that procedure code and click Clear. Otherwise click OK.

Lode	† Description	
73120L	RADIOGRAPH HAND	LEFT 2 VIEWS
73120R	RADIOGRAPH HAND	RIGHT 2 VIEWS
73130L	RADIOGRAPH HAND	LEFT MINIMUM 3 VIEWS
73130R	RADIOGRAPH HAND	RIGHT MINIMUM 3 VIEWS
(Þ
		Clear Clear All
		OK Cancel

7. Over on the left of the screen you will then see the Modality and Anatomy selected appear under Categories. Make sure you then select the Default box. This is what triggers the AutoText to auto populate when those CPT codes selected under the categories are read. If you do not click Default the AutoText will not automatically populate for those exams.

Name: chest xray two view
Shortcut:
Description:
Patient Information
Age Lower: Upper:
Gender:
Class:
Attributes
🗌 Normal 🔽 Default 🔲 Private
Categories
Heart, Radiography

8. Always remember to click Save before leaving the AutoText edit window.

<u>F</u> ile	<u>E</u> dit	<u>V</u> iew	<u>I</u> nsert	For <u>m</u> at	<u>T</u> ools	Spe
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Nan	ne:	ultraso	ound abdo	omen		
Sho	rtcut:					

NOTE

-Do <u>NOT</u> click Default on an AutoText if you have not assigned a Category to it. If you do this, that AutoText will populate every exam you open that does not have any category assigned to it.