

	Western State Hospital Radiologist After Hours STAT Protocol		
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I. Purpose

To formalize and document the workflow required for TRA Medical Imaging Radiologists to provide a STAT After Hours X-Ray reading for Western State Hospital (WSH).

II. Procedure

a. Receive Notification from PAS

- i. PAS will place a call or message an available Western State Hospital credentialed Radiologist indicating that a STAT exam needs a call report and will provide the following:
 1. Patient Full Name
 2. WSH patient MRN (including post fix of WS)
 3. DOB
 4. Reason for exam
 5. Call back number and name of provider

b. Search for Patient in IntelViewer

- i. Search for patient in IntelViewer using patient last name, first name or by WSH MRN with postfix of "WS" (i.e.: 123456WS). Open Study.
- ii. Open PowerScribe 360 and in the Quick Search section, make sure that the Look for field shows Single Accession.
- iii. Create a temporary order by entering the WSH MRN post fixed with WS.
- iv. Click OK to create the order and the Report Editor window will open.
- v. Dictate the result and save as a draft when complete.
 1. OSR will create the order and update the temporary accession on the following business day.
- vi. Contact ordering provider and provide interpretation or relay results to PAS and have them contact provider.

III. Document Revision History

Revision Date	Description	Revision Purpose	Approved By
1/31/2019	Initial Creation		