

	Ballard Pediatrics Radiologist After Hours STAT Protocol		
	Date	Revision	Page 1 of 1
	2/14/2019	00	

I. Purpose

To formalize and document the workflow required for TRA Medical Imaging Radiologists to provide a STAT After Hours X-Ray reading for Ballard Pediatric Clinic on Saturdays and holidays not observed by Ballard Pediatrics.

II. Procedure

a. Receive Notification from PAS

- i. PAS will place a call to Pediatric Radiologist indicating a STAT exam needs a call report and will provide the following:
 1. Patient Full Name
 2. BPC patient MRN (including pre and post fix of BPC)
 3. DOB
 4. Reason for exam
 5. Clinical Findings
 6. Call back number and name of provider

b. Search for Patient in IntelViewer

- i. Search for patient in IntelViewer using patient last name, first name or by Ballard MRN that is pre and post fixed with "BPC" (ie: BPC12345BPC). Open Study.
- ii. Open PowerScribe 360 and in the Quick Search section, make sure that the Look for field shows Single Accession.
- iii. Create a temporary order by entering the Ballard MRN pre and post fixed with BPC.
- iv. Click OK to create the order and the Report Editor window will open.
- v. Dictate the result and save as a draft when complete.
 1. OSR will create the order and update the temporary accession on the following business day.
- vi. Contact ordering provider and provide interpretation or relay results to PAS and have them contact provider.

III. Document Revision History

Revision Date	Description	Revision Purpose	Approved By
2/14/2019	Initial Creation		